

## MEETING MINUTES FOR THE CARRIAGE GATE at LITTLE SILVER CONDOMINIUM ASSOCIATION

**DATE:** October 28, 2019      **WRITTEN BY:** Holly Foley, CMCA, Community Portfolio Manager  
**PAGE:** 1 of 1  
**TIME/PLACE OF MEETING:** 7:00PM  
**PURPOSE OF MEETING:** **Board Meeting – Open Session**

**PRESENT:**      **Board Members:** John Fink, President; Mary Peter, Vice President; Tom Brownridge, Treasurer; Marie Schweers, Secretary; John Lee, Trustee. **Management:** Holly Foley, CMCA, Community Portfolio Manager; **RMG, Regency Management Group, Inc. Legal:** Jessica Baker, Hill Wallack.

---

John Fink called the meeting to order at 7:10PM.

Marie Schweers made a motion to approve the 2020 draft budget, citing no increase in maintenance for the year. Mary Peter seconded. All in favor, motion carried.

John Fink made a motion to approve the 2018 YE draft audit. Mary Peter seconded. All in favor, motion carried.

John Fink made a motion to approve the 2019-2020 snow contract with Picturesque Landscaping. Marie Schweers seconded. All in favor, motion carried.

John Fink made a motion to approve the 2020 landscaping contract with Picturesque Landscaping in the amount of \$14K. Marie Schweers seconded. All in favor, motion carried.

John Fink made a motion to approve the irrigation contract with Jersey Shore Lawn & Sprinkler for the 2020 season. Marie Schweers seconded. All in favor, motion carried.

Mary Peter made a motion to approve the Fining Resolution. Marie Schweers seconded. All in favor, motion carried.

Mary Peter made a motion to approve the proposal from DW Smith for the stormwater maintenance in the amount of \$3,900. John Lee seconded. All in favor, motion carried.

John Fink made a motion to approve One Call Now in the amount of \$5 per unit, per year. John Lee seconded. All in favor, motion carried.

Mary Peter made a motion to approve the insurance renewal premium in the amount of \$32K. Marie Schweers seconded. All in favor, motion carried.

Mary Peter made a motion to approve the management contract with RMG, Regency Management Group, Inc. in the amount of \$12K per year from August 1, 2019 to July 30, 2022. Marie Schweers seconded. All in favor, motion carried.

### **Next Meeting**

January 13, 2020 - TENTATIVE

### **Adjournment**

John Lee made a motion to adjourn the meeting at 7:20PM. John Fink seconded. All in favor, motion carried.